

Japanese Government (MONBUKAGAKUSHO : MEXT) Scholarship for 2020

College of Technology Students

Notes for Application

- A. Applicants MUST read through the Application Guideline and this Note for Application carefully before you apply and the Application forms must be printed from the link below and submit all together with other required documents mentioned the following.
- 2020 Application Guideline
https://www.studyjapan.go.jp/jp/files/2020_Guidelines_CofTechnology_E.pdf
 - 2020 Application forms
https://www.studyjapan.go.jp/jp/smap_stopj-applications_technology.html
- B. Colleges of technology are colleges offering comprehensive 5-year education programs (5 and a half year for mercantile marine) to junior high school graduates and are recognized as higher educational institutions similar to universities. In general, the Colleges of technology accept international students from the third year onwards.
- They offer education programs that develop hands-on engineers who have acquired world-class expertise and can handle the latest technology, with a focus on lab works, practical works and hands-on exercises as well as having advanced theoretical knowledge. For more details please follow the Link below.
http://www.g-studyinjapan.iasso.go.jp/en/modules/pico/index.php?content_id=35
- C. Students those who will graduate will award a diploma and an associate degree. Not bachelor's degree.
- D. Be sure that you prepare all the required documents.
- E. Incomplete application forms and documents will not be examined. In case if you cannot submit the required documents, please attach a letter mentioning the reason why you cannot submit.
- F. Hard copy of the Academic Transcripts, the Graduation Certificates and Prospective

Graduation Certificate from a secondary school or a university will be accepted for application. However, the originals or certified copies will need to submit in case you proceed to the written examination.

- G. All documents must be written in English or Japanese. If any documents are written in any other languages, a certified English or Japanese translation is required. (Any certified translation office is accepted.)
- H. All the documents must be in A4 size and should be submitted in a A4 envelop.

① Application Form (use FY 2020 form): 1 Original (No hard copy needed)

- a) Fill in the forms by typing.
- b) Write your name in the application forms as follows.
- Choose only three names, one for “**Family name**”, another for “**First name**”, and another for “**Middle name**”.
 - If you have a passport, you must spell your name **exactly the same as on your passport** in your Application Form and other required documents.
 - The hyphenated names (e.g. Abdel-Rahman or Alaa El-Din) are considered as one name.
 - “Full name in native language” in the Application Form or other required documents means to write your name in Arabic.
 - “In Roman block capitals” in the Application Form or other required documents means to write your name in English with capital letters.
- c) Educational Background (Application Form No.10) As of April 1, 2020
- “Primary Education” means only elementary school, and does not include kindergarten.
 - “Lower Secondary Education” means junior high school/Preparatory school.
 - “Upper Secondary Education High School” means senior high school / Secondary school.
 - “Tertiary Education” means university (Undergraduate).
 - “Year and Month of Entrance and Completion”: Do not forget to fill in “months” as well as year.
 - “Duration of Attendances”: Write the number of years attended at each of your educational institutions before higher education (university). (example: 6 years 0 month, 3 years 0 month, 3 years 0 month, 4 years 0 month)
 - Do not forget to fill in “Total years of schooling mentioned above”.
- d) Photographs

- Paste photographs with glue (do not staple) to the original Application Form. (Size 4.5×3.5 cm, taken within the past six months, upper body, full-face, uncapped. Write your name and nationality on the back of the photographs.) Copies are not acceptable. However, you may paste the photo in digital form on each application form in digital format and print it. (To print your photos and paste it on the Application Form is not allowed.)

[The following documents must be submitted as well]

② Academic Transcripts for all school years of Secondary School: 1 Hard Copy only (Original or Certified Copy is Not necessary at this stage)

a) Applicants must submit the following documents according to his/her academic background:

- Applicants who are attending, or have graduated from, a secondary school: an academic transcript of the secondary school from 1st year to 3rd year (or from 1st year to 2nd year for those who have not graduated yet);
- Applicants who are attending, or have already graduated from, a university: academic transcripts of all the attended years from both the secondary school and the university.

*The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the school or the university. Those who are currently attending a secondary school or a university must also submit the academic transcript that covers the period from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship. Those who are attending a secondary school or a university must also submit a transcript when he/she graduates from that school or university by the time selection results are finalized.

- b) **Hard copies of the academic transcripts will be accepted for application. However, those who pass the document screening and proceed to written examination will need to submit the original or copies attested by an authorized person of the secondary school or the university with an official stamp on the written examination day.**
- c) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

③ Graduation Certificate or Prospective Graduation Certificate: 1 Hard Copy only (Original or Certified Copy is Not necessary at this stage)

a) Applicants must submit the following documents according to his/her academic background:

- Applicants who are attending a secondary school: a certificate of prospective graduation from the secondary school. The certificate must note the expected graduation month and year;
- Applicants who have already graduated from a secondary school: a certificate of graduation from the secondary school;
- Applicants who are attending a university: a certificate of graduation from the secondary school (in addition, they must submit a ⑥certificate of enrollment.);
- Applicants who have already graduated from a university: certificates of graduation from both the secondary school and the university.

* Those who are attending a secondary school or a university must also submit a certificate of graduation when he/she graduates from that school or university by the time selection results are finalized.

b) Hard copies of the graduation certificate or prospective graduation certificate will be accepted for application. However, those who pass the document screening and proceed to written examination will need to submit the copies attested by an authorized person of the secondary school or the university with an official stamp on the written examination day.

d) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

④ Recommendation Letter: 1 Original (No hard copy needed)

a) A Recommendation letter from the principal or the adviser of the last school attended. You may obtain it from either the secondary school or the university. Free format (sample format available). The letter must be signed and sealed by the recommender. It must be written in English or Japanese.

⑤ Medical Certificate: 1 Original (No hard copy needed)

a) Must be submitted in the designated 2020 form with the hospital's official stamp or authorized signature. You may take the medical check at any hospitals or clinics, and is not necessary to go to governmental hospitals. Film No. of X-ray must be filled in the form, however, if the film no. of the X-ray is not available, please write "None".

⑥ Certificate of Enrollment in a University (For only those who are currently enrolled in a university: 1 Original (No hard copy needed))

a) It is necessary to submit an original certificate or copies attested by an authorized person of the university with an official stamp. The official stamp in copy is not accepted including colored copies.

b) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

⑦ Certificate of Language Proficiency: 1 Hard Copy only (No extra hard copy needed)

a) Only in case the applicant has documents attesting competency in language.

⑧ Essay: 1 Original (No hard copy needed)

a) Use the designated form. You can add more pages if you need, as there is no limitation to the number of pages.

⑨ Passport photo page or Personal ID card: 1 Hard Copy only (No extra copy needed)

a) If you do not have either of them, please bring a copy of your birth certificate.