

Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship for 2019
Research Students

Notes for Application

A. PLEASE READ THE APPLICATION GUIDELINE

http://www.studyjapan.go.jp/pdf/applications/2019/2019_Guidelines_Research_E.pdf

AND FOLLOW NOTES AND INSTRUCTIONS CAREFULLY BEFORE YOU PREPARE YOUR APPLICATION FORM AND OTHER REQUIRED DOCUMENTS.

B. BE SURE THAT YOU HAVE ALL THE DOCUMENTS REQUIRED.

C. INCOMPLETE APPLICATION FORMS AND DOCUMENTS WILL NOT BE EXAMINED.

D. Hard copy of the Grade Transcripts, Graduation/Degree Certificate and Expected Graduation Certificate from the last university attended will be accepted for application. However, the originals or certified copies will need to submit in case you proceed to the written examination.

E. The minimum grade accepted is “Very Good”/GPA 2.8 or above.

F. Those who hold a Doctor’s degree cannot apply unless he/she seeks to obtain the Doctor’s degree in Japan again.

G. What is the Professional Degree: Professional graduate schools were opened in 2003 with the aim of developing individuals with deep knowledge and outstanding ability in their field in order to support professions that require sophisticated expertise. The standard required duration of study is two years. In some fields of study, the duration is less than two years but more than one year. Upon completion of the course, a master’s degree (specialized occupation) is conferred. Among the professional graduate schools are “graduate schools of law.” These schools require a standard duration of study of three years. Upon completion of the course, a student will be granted the degree of “Doctor of Law (specialized occupation).”

H. Student who study medicine, dentistry or welfare science will not be allowed to engage in clinical training such as medical care and operative surgery until he/she obtains a relevant license from the Minister of Health, Labor and Welfare under applicable Japanese laws.

I. Those studying traditional entertainment arts such as Kabuki and classical Japanese dances, or subjects that require practical training in specific technologies or techniques

at factories or companies are excluded from the field of study under this scholarship program.

- J. All documents must be written **in English or Japanese**. If any documents are written in any other languages, a certified English or Japanese translation is required. (Any certified translation office is accepted.)
- K. All the documents must be **A4 size** and **should be submitted in a A4 size envelope**.

① Application Form: 1 Original (NO COPY NEEDED)

- a) Fill in the documents **by typing**.
- b) Write your name correctly in the application forms as follows:
- Choose only three names, one for **“Family name”**, another for **“First name”**, and another for **“Middle name”**.
 - If you have a passport, you must spell your name **exactly the same as on your passport** in your Application Form and other required documents.
 - The hyphenated names (e.g. Abdel-Rahman or Alaa El-Din) are considered as one name.
 - “Full name in native language” in the Application Form or other required documents means to write your name in Arabic.
 - “In Roman block capitals” in the Application Form or other required documents means to write your name in English with capital letters.
- c) Educational Background (Application Form No.11.)
- “Elementary Education” means only elementary school, and does not include kindergarten.
 - “Lower Secondary Education” means junior high school/Preparatory school.
 - “Upper Secondary Education” means senior high school/Secondary school.
 - “Tertiary Education” means university (Undergraduate).
 - “Graduate Level” means master’s course and doctorate course.
 - “Year and Month of Entrance and Completion”: Do not forget to fill in “months” as well as year.
 - “Duration of Attendances”: Write the numbers of years attended each of your educational institutions before higher education (university) (example:6 years 0 month, 3years 0 month, 3years 0 month, 4 years 0 month). For “Graduate Level” only, write both the number of years and months attended.

- If you are enrolled in a master's or doctorate course, mention it in "Diploma or Degree awarded, Major subject".
 - If you are expected to obtain a bachelor or master's degree, mention the expected time at which you will obtain it (both years and months) in "Diploma or Degree awarded, Major subject".
 - Do not forget to fill in "Total years of schooling mentioned above".
- d) Employment Record (Application Form No.19.)
- Write the full records of employment from the present to the past.
- e) Photograph
- Paste photograph with glue (do not staple) to the original Application Form. (Size 4.5x3.5 cm, taken within the past six months, upper body, full-face, uncapped. Write your name and nationality on the back of the photographs.) Copies are not acceptable. However, you may paste the photo in digital form on each application form in digital format (use FY 2019 form) and print it. (To print your photos and paste it on the Application Form is not allowed.)

② Placement Preference Form (The University in Japan in which you wish to be enrolled): 1 Original (NO COPY NEEDED)

- a) Fill in the documents **by typing**.
- b) Search for and choose three universities and professors and fill in the form.
- c) You don't need to obtain an acceptance letter at this stage. Applicants who pass the first screening (Document screening, Language examinations, Interview) conducted by the Embassy of Japan in Egypt, will be required to obtain the acceptance letters from the university of your choice after attending the orientation for obtaining the acceptance letters given by our embassy.

③ Field of Study and Research Program Plan: 1 Original (NO COPY NEEDED)

- a) Fill in the documents here under **by typing**.
- b) "Name in full, in your native language": Write your name in Arabic
- c) "Present Field of Study": Describe briefly and clearly, not only by one word or the name of your field of study.
- d) "Study Program in Japan": Explain specifically and in details about your own research program that you would like to conduct in Japan, including (1) Clear title indicating the research objectives, (2) Abstract of the research work including its outcomes, (3) A clear description for the material and methods and the steps of the work in accordance with the specific timeframe of the scholarship in.
- e) Additional sheets of your full research plan may be attached if necessary, and should be mentioned in the Field of Study and Study Program Form that your full

research plan is attached.

[The following documents should be submitted as well]

④ Grade Transcript for Each Academic Year from the Last University Attended. : 1 Copy only (Original or Certified Copy is Not necessary at this stage)

- a) Final grade shall be above “Very Good” or GPA2.8 (average of all years).
- b) Hard copy of the Grade Transcript will be accepted for application (this year). However those who pass the document screening and proceed to written examination will need to submit the original or certified copied transcript on the written examination day.**
- c) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.
- d) The certificate issued by your university should show the grades (Excellent, Very good, or by %) for each subject taken in all the academic years of your attendance. A degree certificate or graduation certificate simply showing the rank of the applicants at graduation will not be accepted.
- e) For those who are currently enrolled in Master’s courses and will obtain a Master’s degree by the time of the receipt of the MEXT scholarship, must also submit the academic records certificate noting your grades (by %, GPA, Excellent or very good) for the bachelor’s degree, and must additionally submit the records for each subject taken during the Master’s course/ Pre Master’s course.

⑤ Graduation Certificate or Degree Certificate of the Last Attended University or Expected Graduation Certificate: 1 Copy only (Original or Certified Copy is Not necessary at this stage)

- a) If you have not graduated yet, it is required to submit an attested document certifying that you are expected to graduate. The certificate must note the expected graduation month and year.
- b) Hard copy of the Graduation/Degree Certificate will be accepted for application (This year). However, those who pass the document screening and proceed to the written examination will need to submit the original or certified copied certificate on the written examination day.**
- c) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.
- d) For those who are currently enrolled in Master’s courses and will obtain a Master’s

degree by the time of the receipt of the MEXT scholarship, must submit a certificate of expected graduation. It is not necessary to submit an undergraduate certificate.

⑥ Recommendation Letters: 1 Original (NO COPY NEEDED)

- a) A Recommendation letter from the president/dean or the adviser of the last university attended.
- b) A Recommendation letter from the present employer (For those who are currently employed only)
- c) For those who are currently employed, it is required to submit both recommendation letters **a)** and **b)** mentioned above.
- d) Free format (sample format available). The letter must be signed and sealed by the recommender.
- e) Note on the envelope whether the recommendation letter is from your last attended university or your workplace.

⑦ Medical Certificate: 1 Original (NO COPY NEEDED)

- a) Must be submitted in the designated 2019 form with the hospital's official stamp or authorized signature. You may take the medical check at any hospitals or clinics, and is not necessary to go to governmental hospitals. Film No. of X-ray must be filled in the form, however the X-ray has no number please write "None".

⑧ Abstracts of theses written (If applicable): 1 Copy only (NO EXTRA COPY NEEDED)

⑨ Photograph(s) showing applicant's own works of art or a recorded CD of musical performance. (If applicable): 1 Original (NO COPY NEEDED)

- a) ONLY for those majoring in fine arts or music.
- b) Photograph(s) showing applicant's own works of art or a recorded CD of musical performance

⑩ Copy of your passport photo page or personal ID card

⑪ Check Sheet

