

Japanese Government (MONBUKAGAKUSHO : MEXT) Scholarship for 2021

College of Technology Students

Notes for Application

- A. Applicants MUST read through this Note for Application and the Application Guideline from the link below carefully before you apply. The filled Application forms (in the link below) and the required following documents must be scanned to be clearly legible in PDF. Each document must be attached all together in one e-mail.
- **2021 Application Guidelines & Application Forms**
https://www.studyinjapan.go.jp/en/smap_stopj-applications_technology.html
- B. Colleges of technology are colleges offering comprehensive 5-year education programs (5 and a half year for mercantile marine) to junior high school graduates and are recognized as higher educational institutions similar to universities. In general, the Colleges of technology accept international students from the third year onwards. They offer education programs that develop hands-on engineers who have acquired world-class expertise and can handle the latest technology, with a focus on lab works, practical works and hands-on exercises as well as having advanced theoretical knowledge. For more details please follow the Link below:
http://www.g-studyinjapan.iasso.go.jp/en/modules/pico/index.php?content_id=35
- C. Students those who will graduate will award a diploma and an associate degree. Not bachelor's degree.
- D. Be sure that you prepare all the required documents.
- E. Incomplete application forms and documents will not be examined. In case if you cannot submit the required documents, please attach a letter mentioning the reason why you cannot submit.
- F. All applicants are required to submit scanned documents in PDF by submission deadline. However, the applicants those who pass the written exams will be requested to submit either originals or certified copies with official stamps of the following

documents; Grade Transcripts, Graduation Certificate, Prospective Graduation Certificates, Recommendation Letters, Application Forms, Health Certificate.

- G.** All documents must be written in English or Japanese. If any documents are written in any other languages, a certified English or Japanese translation is required. (Any certified translation office is accepted.)
- H.** All documents must be scanned in PDF format. Scanned documents should meet the following criteria:
- Documents must be scanned at the original size in black/white colors.
 - Applicants must ensure no part or page of the document is missing.
 - Documents must be clear and legible with good alignment.
 - Documents must not be obstructed by a shadow, page must not be tilted, and text must not be blurred nor disappear into the margin.
 - Unreadable documents will not be examined.
 - All requested documents must be scanned respectively and if any of document have multiple pages, all pages must be combined in single PDF documents.

① Application Form (use FY 2021 form): (You will be requested to submit the original document after written exams according to its result)

- a)** Fill in the forms by typing.
- b)** Write your name in the application forms as follows.
- Choose only three names, one for “**Family name**”, another for “**First name**”, and another for “**Middle name**”.
 - If you have a passport, you must spell your name **exactly the same as on your passport** in your Application Form and other required documents.
 - The hyphenated names (e.g. Abdel-Rahman or Alaa El-Din) are considered as one name.
 - “Full name in native language” in the Application Form or other required documents means to write your name in Arabic.
 - “In Roman block capitals” in the Application Form or other required documents means to write your name in English with capital letters.
- c)** Educational Background (Application Form No.10) As of April 1, 2021
- “Year and Month of Entrance and Completion”: Do not forget to fill in “months” as well as year.
 - Do not forget to fill in “Total years of schooling mentioned above”.
- d)** Photographs

- Paste photographs with glue (do not staple) to the original Application Form. (Size 4.5×3.5 cm, taken within the past six months, upper body, full-face, uncapped. Write your name and nationality on the back of the photographs.)

[The following documents must be submitted as well]

② Academic Transcripts for all school years of Secondary School: (You will be requested to submit the original document after written exams according to its result)

a) Applicants must submit the following documents according to his/her academic background:

- Applicants who are attending, or have graduated from, a secondary school: an academic transcript of the secondary school from 1st year to 3rd year (or from 1st year to 2nd year for those who have not graduated yet);
- Applicants who are attending, or have already graduated from, a university: academic transcripts of all the attended years from both the secondary school and the university.

*The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the school or the university. Those who are currently attending a secondary school or a university must also submit the academic transcript that covers the period from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship. Those who are attending a secondary school or a university must also submit a transcript when he/she graduates from that school or university by the time selection results are finalized.

b) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

③ Graduation Certificate or Prospective Graduation Certificate: (You will be requested to submit the original document after written exams according to its result)

a) Applicants must submit the following documents according to his/her academic background:

- Applicants who are attending a secondary school: a certificate of prospective graduation from the secondary school. The certificate must note the expected graduation month and year;
- Applicants who have already graduated from a secondary school: a certificate of graduation from the secondary school;
- Applicants who are attending a university: a certificate of graduation from the

secondary school (in addition, they must submit a ⑥certificate of enrollment.);

- Applicants who have already graduated from a university: certificates of graduation from both the secondary school and the university.
- Applicants who have already graduated from a university: certificates of graduation from both the secondary school and the university.

*Those who are attending a secondary school or a university must also submit a certificate of graduation when he/she graduates from that school or university by the time selection results are finalized.

- b) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

④ Recommendation Letter: (You will be requested to submit the original document after written exams according to its result)

- a) A Recommendation letter from the principal or the adviser of the last school attended. You may obtain it from either the secondary school or the university. Free format (sample format available). The letter must be signed and sealed by the recommender. It must be written in English or Japanese.

⑤ Medical Certificate (the designated 2021 form) : (You will be requested to submit the original document after the interview according to its result)

Due to the COVID-19 situation you can fill the form by yourself, no need for x-ray examinations at medical institutions. However, for the applicants who pass the interview will be additionally requested to have a medical check at any hospital or clinic either private or governmental. In that case the form must be filled by hospital doctors and stamped or signed by hospital.

⑥ Certificate of Enrollment in a University (For only those who are currently enrolled in a university: (You will be requested to submit the original document after written exams or interview exam according to its result)

- a) PDF Document must be scanned from the certificate attested by an authorized person of the university with an official stamp.
- b) If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

⑦ Certificate of Language Proficiency: (You will be requested to submit the original document after written exams or interview exam according to its result)

- a) Only in case the applicant has documents attesting competency in language.

⑧ Essay: (You will be requested to submit the original document after written exams or interview exam according to its result)

- a) Use the designated form. You can add more pages if you need, as there is no limitation to the number of pages.

⑨ **Passport photo page or Personal ID card: (You will be requested to submit the original document after written exams or interview exam according to its result)**

- a) If you do not have either of them, please bring a copy of your birth certificate.