

MEXT Scholarship for 2024 **Undergraduate Students**

Notes for Application

- ❖ You can download the guideline and all the necessary application forms from the link below
<https://www.studyinjapan.go.jp/en/smap-stopj-applications-undergraduate.html>

- ❖ Academic Background
 - a) The minimum grade accepted for the 3rd year (the grade of 2nd year will be applied for current 3rd year student) of secondary school is 90%. As for the schools of special nature such as IB , IGCSE, STEM....etc, the required minimum grade is the equivalent of 90%.

 - b) For those who are still in the last year of secondary school: The minimum grade accepted from the 2nd year is 90% (or equivalent to performance evaluation value).

- ❖ The applicants without sufficient documents will not be considered.

- ❖ In case you cannot submit the required documents due to the system issue of your secondary school /university, you must submit a letter mentioning its reason otherwise, we will not exam your documents.

- ❖ If you have obtained your Secondary School Certificate from the Gulf Countries or any foreign country, please make the equivalence of this certificate to the Egyptian Secondary School certificate in the relevant Egyptian Authorities, then submit the equivalent certificate.

- ❖ All the applicants are required to send the application documents in PDF format by submission deadline however, the Applicants those who pass the interview will be requested to submit either the original documents or certified copies with official stamps of the following to the Embassy; Grade Transcripts, Graduation Certificate, Prospective Graduation Certificates, Certificate of enrollment of university(if applicable), Recommendation Letters, Application Form, Health Certificate

- ❖ All the documents must be written **in English or Japanese**. If any documents are written in Arabic, a certified English or Japanese translation is required.

- ❖ All the documents must be scanned in **PDF format**. Scanned documents should meet the following criteria:
 - No part or page of the document is missing.

- Clear and legible with good alignment.
- Documents must not be obstructed by a shadow, page must not be tilted, and text must not be blurred nor disappear into the margin.
- Each document must be attached separately and all application documents must be sent together in one email, however the total file size must be less than 10MB. If you cannot make the file size smaller, divide the files into 2 mails and indicate it when you send an email. Your email will be rejected if the total size of all documents exceeded more than 10 MB.
- Unreadable documents will not be examined.

① Application Form (use FY 2024 form):

Fill out the forms with by typing preferably. As of April 1, 2024.

a) Fill in your name correctly

- The last name is “**Surname**”, the first name is “**Given name**”, and others for “**Middle name**” as written on your personal ID card or your passport.

Omar Ahmed Mohamed Ibrahim Hesham



<u>Hesham</u>	<u>Omar</u>	<u>Ahmed Mohamed Ibrahim</u>
Surname	Given name	Middle name

- If you have a passport, write your name **exactly as it appears on your passport** (for other required documents also).
- The hyphenated names (e.g. Abdel-Rahman or Alaa El-Din) are considered as one name.

b) Educational Background (Application Form No.10) As of April 1, 2024

- “Primary Education” means only elementary school, and does not include kindergarten.
- “Lower Secondary Education” means junior high school / preparatory school.
- “Upper Secondary Education High School” means senior high school / secondary school.
- “Tertiary Education” means university (undergraduate).
- Do not forget to fill in “Total years of schooling attended as of April 1st, 2024”

c) Photograph

- Paste a photograph with glue (do not staple) to the original Application Form. (Size 4.5×3.5 cm, taken within 6 months, upper body, full-face, no hats. Write your name and nationality on the back of the photographs.) The photograph data can be pasted to the Application Form at printed out.

② Direct Placement Preference Form

- a) **Do NOT need to submit this form at this stage. The applicant who pass the interview may submit this form if applicable.**
- b) **Only applicants who have sufficient Japanese language proficiency may be exempted from preparatory education course and directly enrolled to a Japanese university. In case the undergraduate course at the university does not require Japanese language proficiency at the time of enrollment and allows applicants to enroll without preparatory education, applicants may directly enroll in the said undergraduate course. In such cases, you should arrive in Japan in September or October 2024, and start from the autumn term, depending on the course.**

[The following documents must be submitted as well]

③ Academic Transcripts for all school years of Secondary School & Academic Transcripts of University (if the applicant is enrolled in the university):

- a) Applicants must submit the following documents according to his/her academic background:
- **Applicants who are attending, or have graduated from, a secondary school:** Academic transcript from the secondary school from the 1st year to 3rd year (or from 1st year to 2nd year for those who have not graduated yet);
 - **Applicants who are attending, or have already graduated from, a university:** Academic transcripts of all the attended years from both the secondary school and the university.
- * The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the school or the university.
- * Those who are currently attending a secondary school or a university must also submit the academic transcript that covers the period from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship.
- * Those who are attending a secondary school or a university must also submit a transcript when he/she graduates from that school or university by the time selection results are finalized.
- b) Those who pass the interview will be requested to submit the originals or the copies attested by an authorized person of the university with an official stamp.
- c) If the transcripts are written in Arabic, a certified translation in English or Japanese must be attached.
- d) **If you have obtained your Secondary School Certificate from the Gulf Countries or any foreign country, please make the equivalence of this certificate to the Egyptian Secondary School certificate in the relevant Egyptian Authorities, then submit the equivalent certificate.**

④ Graduation Certificate / Prospective Graduation Certificate from Secondary School:

- a) Applicants must submit the following documents according to his/her academic background:
- **Applicants who are attending a secondary school:** A certificate of prospective graduation from the secondary school. The certificate must note the expected graduation month and year.

- **Applicants who have already graduated from a secondary school:** A certificate of graduation from the secondary school.
- **Applicants who are attending a university:** A certificate of graduation from the secondary school. (in addition, they must submit a ⑦ certificate of enrollment.)
- Applicants who have already graduated from a university: certificates of graduation from both the secondary school and the university.

*Those who are attending a secondary school or a university must also submit a certificate of graduation when he/she graduates from that school or university by the time selection results are finalized.

- Those who pass the interview will be requested to submit the originals or the copies attested by an authorized person of the university with an official stamp.
- If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

⑤ Recommendation Letter: Free format (Sample format available from the link)

- A recommendation letter from the principal or the adviser of the last school attended. Those who is enrolling at a university, please obtain the recommendation letter from your university. You may obtain it from either the secondary school or the university. The letter must be signed by hand writing and stamped by the recommender. An electronic signature will not be accepted. The letter must be written in English or Japanese.
- Those who pass the interview will be requested to submit the original letter.

⑥ Medical Certificate: (the designated 2024 form)

You can fill in the form by yourself and not necessary to have x-ray exam at this document screening stage. However, the applicants those who pass the interview will be requested to have all the medical check mentioning in the health certificate including x-ray exam at any hospital or clinic either private or governmental and submit an original medical certificate.

⑦ Certificate of Enrollment in a University (Only for currently enrolled student):

- You must submit its copy at the time of application process however, those who pass the interview will be requested to submit the originals or the copies attested by an authorized person of the university with an official stamp.
- If the certificate is written in Arabic, a certified translation in English or Japanese must be attached.

⑧ Certificate of University Enrollment Qualification Examination:

- Only for those who pass the university enrollment qualification examination. (It is NOT a university entrance examination passing certificate)
- It is mentioned in the application guideline however, it is NOT applicable in our screening.**

⑨ Certificate of Language Proficiency:

Only in case the applicant has documents attesting competency in Japanese or English.

⑩ Essay:

Use the designated form. You can add more pages if necessary, as there is no limitation to the number of pages.

⑪ Copy of photo page of your passport / personal ID card(if you do not have a passport:

No translation needed. If you do not have either of them, please attach a photo copy of your birth certificate.